Seven Technical Advisory Committees (TACs) advise the Department of Commerce on the technical parameters for export controls applicable to dual-use commodities and technology and on the administration of those controls. The TACs are composed of representatives from industry representatives, academic leaders and U.S. Government representing diverse points of view on the concerns of the exporting community. Industry representatives are selected from firms producing a broad range of goods, technologies, and software presently controlled for national security, nonproliferation, foreign policy, and short supply reasons or that are proposed for such controls, balanced to the extent possible among large and small firms. TAC members are appointed by the Secretary of Commerce and serve terms of not more than four consecutive years. The membership reflects the Department’s commitment to attaining balance and diversity. TAC members must obtain secret-level clearances prior to appointment. These clearances are necessary so that members may be permitted access to the classified information needed to formulate recommendations to the Department of Commerce. Each TAC meets approximately four times per year. Members of the Committees will not be compensated for their services. The seven TACs are responsible for advising the Department of Commerce on the technical parameters for export controls and the administration of those controls within the following areas:

- Information Systems TAC: Control List Categories 3 (electronics), 4 (computers), and 5 (telecommunications and information security);
- Materials TAC: Control List Category 1 (materials, chemicals, microorganisms, and toxins);
- Materials Processing Equipment TAC: Control List Category 2 (materials processing);
- Regulations and Procedures TAC: The Export Administration Regulations (EAR) and Procedures for implementing the EAR;
- Sensors and Instrumentation TAC: Control List Category 6 (sensors and lasers);
- Transportation and Related Equipment TAC: Control List Categories 7 (navigation and avionics), 8 (marine), and 9 (propulsion systems, space vehicles, and related equipment) and Emerging Technology and Research Advisory Committee: (1) The identification of emerging technologies and research and development activities that may be of interest from a dual-use perspective; (2) the prioritization of new and existing controls to determine which are of greatest consequence to national security; (3) the potential impact of dual-use export control requirements on research activities; and (4) the threat to national security posed by the unauthorized exports of technologies.

To respond to this recruitment notice, please send a copy of your resume to Ms. Yvette Springer at Yspringer@bis.doc.gov.

Deadline: This Notice of Recruitment will be open for one year from its date of publication in the Federal Register.

FOR FURTHER INFORMATION CONTACT: Ms. Yvette Springer on (202) 482–2813.

Dated: October 6, 2010.

Yvette Springer,
Committee Liaison Officer.

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Here is a good example of a FAC recruitment notice published in the Federal Register.

The notice provides the public with information on what the FAC is established to do, how members are appointed and cleared, what expertise is sought in potential members, and the method for interested parties to respond.

When drafting a notice of recruitment, be sure that you ask interested parties to submit information that you will need to move through the selection and clearance process should they be identified as a potential member.